

Graduate College (MC 192)
606 University Hall 601
South Morgan Street
Chicago, Illinois 60607-7106

April 12, 2011

To: Graduate Faculty Members
From: Henri Gillet
Interim Dean
Subject: Graduate College Annual Faculty Meeting

Date: April 14, 2011
Time: 1:00 P.M. – 3:00 P.M.
Place: Student Services Building – Conference Room A

AGENDA

- I. Approval of the April 8, 2010 meeting minutes
- II. Annual Report of the Dean
- III. Business Meeting
 - A. Nominations for the Executive Committee
 - B. Nominations for the Awards Committee
 - C. Approval of Ballots for the Executive and Awards Committees
- IV. Old Business
- V. New Business



AY 2011-2012
SAMPLE BALLOT

Ballot for the Executive Committee

Behavioral and Social Sciences One (1) to be elected

Vote for one (1)

- Kevin Barnhurst, Communication

Engineering, Mathematics and Physical Sciences One (1) to be elected

Vote for one (1)

- W. Andreas Schroeder, Physics

Fine Arts and Humanities One (1) to be elected

Vote for one (1)

- Elizabeth Loentz, Germanic Studies

Life Sciences One (1) to be elected

Vote for one (1)

- Serap Erdal, Environmental and Occupational Health Sciences (SPH)

**GRADUATE COLLEGE
EXECUTIVE COMMITTEE
2010-2011**

BEHAVIORAL AND SOCIAL SCIENCES

*CHRIS MITCHELL SOCIAL WORK 2009-2011

*JACK PROST ANTHROPOLOGY 2010-2012

@MICHAEL RAGOZZINO PSYCHOLOGY 2010-2012

@ARTIN GONCU EDUCATION 2010-2012

ENGINEERING, MATH AND PHYSICAL SCIENCES

*STEVE FORMAN EARTH & ENVIRONMENTAL SC 2009-2011

*ANDREAS SCHROEDER PHYSICS 2009-2011

@LEWIS WEDGEWOOD CHEMICAL ENGINEERING 2010-2012

FINE ARTS AND HUMANITIES

*ELIZABETH LOENTZ GERMANIC STUDIES 2009-2011

*JAMES SACK HISTORY 2009-2011

*JENNIFER BRIER GENDER & WOMEN'S STUDIES 2010-2012

@CHRIS MESSENGER ENGLISH 2009-2011

LIFE SCIENCES

*JIM UNNERSTALL ANATOMY & CELL BIOLOGY 2010-2012

*SHAR FADAVI DENTISTRY 2009-2011

*JIM WANG BIOPHARMACEUTICAL SCI 2009-2011

* = Elected

@ = Appointed

AY 2011-2012
SAMPLE BALLOT

Ballot for the Awards Committee

Behavioral and Social Sciences Two (2) to be elected

Vote for two (2)

- Sophia Marinova, Managerial Studies
- Anna Roosevelt, Anthropology

Engineering, Mathematics and Physical Sciences One (1) to be elected

Vote for one (1)

- Duncan Wardrop, Chemistry

Fine Arts and Humanities None (0) to be elected

No vacancy

Life Sciences One (1) to be elected

Vote for one (1)

- Conwell Anderson, Anatomy and Cell Biology

**GRADUATE COLLEGE
AWARDS COMMITTEE
2010-2011**

BEHAVIORAL AND SOCIAL SCIENCES

REBECCA HENDRICK PUBLIC ADMINISTRATION 2010-2011

PAUL PIEPER ECONOMICS 2008-2011

PAM POPIELARZ SOCIOLOGY 2010-2013

ANDREW ROJECKI COMMUNICATION 2010-2013

ENGINEERING, MATHEMATICS, AND PHYSICAL SCIENCES

CARMEN LILLEY MECHANICAL ENGINEERING 2009-2012

SUDIP K. MAZUMDER ELECTRICAL & COMPUTER ENG 2008-2011

SERDAR OGUT PHYSICS 2009-2012

BROOKE SHIPLEY MATHEMATICS, STAT & COMP SCI 2010-2013

FINE ARTS AND HUMANITIES

ANTHONY LADEN PHILOSOPHY 2009-2012

MICHAEL PERMAN HISTORY 2009-2012

MARTHA POLLAK ART HISTORY 2010-2013

TONY TASSET ART AND DESIGN 2009-2012

LIFE SCIENCES

CONWELL ANDERSON ANATOMY & CELL BIOLOGY 2008-2011

MARLENE BOUVIER MICROBIOLOGY & IMMUNOLOGY 2009-2012

JOANNA BURDETTE MEDICINAL CHEM & PHARMACOGNOSY 2010-2013

CARROL SMITH NURSING 2009-2012

UNIVERSITY FELLOWSHIPS
2010-2011

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Blei	Alejandro	Urban Planning & Policy
Bowen	Elizabeth	Social Work
Clark	Mary	Art & Design
Correa	Cleber	Philosophy
Darnell	Ian	History
David	Amy	Mechanical and Industrial Engineering
Dugan	Hilary	Earth & Environmental Sciences
Hall	Allison	Learning Sciences
Li	Chen	Chemical Engineering
Nienow	Caleb	Medicinal Chemistry
Rafferty	Miriam	Neuroscience
Sterrett	David	Political Science
Westin	Monica	English
Wizinsky	Matthew	Art & Design
Woodson	Qiana	Nursing
Zhang	Yu	Biopharmaceutical Sciences

UNIVERSITY FELLOWSHIPS
2010-2011 (Renewals)

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Ai	Dingfei	Physics
Booth	Joel	Computer Science
Dennison	Rory	Anthropology
Hancock	Eric	Biological Sciences
Kenkel	William	Neuroscience
Laanait	Nouamane	Physics
Liou	Mae	Philosophy
Liu	Lu	Economics
Park	Hanjong	Nursing Science
Piscitelli	Matthew	Anthropology
Taglieri	Domenico	Physiology & Biophysics
Taylor	Rebecca	Psychology
Venema	Rachel	Social Work
Yuan	Yang	Medicinal Chemistry

DEAN'S SCHOLAR
2010-2011

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Callner	Jeremy	Physics
Cantuti Castelvetri	Ludivico	Anatomy and Cell Biology
Chen	Yan	Biopharmaceutical Sciences
Frey	Kimberly	Physics
Gottschalk-Druschke	Caroline	English
Lee	Geon	Public Administration
Morgan	Gregory	Psychology
Paciga	Kathleen	Education, Curriculum and Instruction
Penczak	John	Chemistry
Roy	Nilotpal	Biochemistry & Molecular Genetics
Sharratt	Nicola	Anthropology
Sinha Ray	Suman	Mechanical & Industrial Engineering
Tanta	Mirela	Art History
Vukovic	Lela	Chemistry
Wei	Hua	Public Health
Yarnoff	Benjamin	Economics

OUTSTANDING THESIS AWARD
Fall 2010

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Gomberg-Munoz	Ruth	Anthropology
Neal	Zachary	Sociology
Rathod	Cheta	Mechanical and Industrial Engineering
Blom	Andrew	Philosophy
Kadakia	Arpita	Bioengineering

Spring 2011

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Golitko	Mark	Anthropology
Walkosz	Weronika	Physics
Burdick	Catherine	Art History
Song	Yuyu	Anatomy and Cell Biology

CHANCELLOR'S GRADUATE RESEARCH FELLOWSHIP PROGRAM RECIPIENTS

Fall 2009

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Basu	Ishta	Electrical and Computer Engineering
Cone	Jackson Jordan	Psychology
Davis	Georgiann	Sociology
Diochnos	Dimitrios	Math, Statistics, & Computer Science
Garelli	Glenda	Urban Planning and Policy
Gottschalk-Druschke	Caroline	English
Hoffman	Jackson	Biochemisty and Molecular Genetics
Howell	Jennifer	Biological Sciences
Kelland	Lara	History
Loriaux	Amy	Psychology
Lukyanova	Valentina	Community Health Sciences
Qian	Jun	Electrical and Computer Engineering
Shafiq	Maryam	Bioengineering
Shierk	Clifford	Biological Sciences
Smith-Ray	Renae	Community Health Sciences
Sunoqrot	Suhair	Biopharmaceutical Sciences
Sweetman	Brian	Bioengineering
Waxman	Jonathan	Electrical and Computer Engineering
Willey	Craig	Curriculum & Instruction
Zhang	Yue	Bioengineering

Fall 2010

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Bartlett	Laura	Hispanic and Italian Studies
Berrill	Margot	Art History
Isgor	Zeynep	Economics
Khatib	Fatima	Biopharmaceutical Sciences
Marsh	Katherine	Microbiology and Immunology
Myung	Ja Hye	Biopharmaceutical Sciences
Nikaj	Silda	Economics
Parsons	Anne	History
Pearson	Ryan	Biopharmaceutical Sciences
Sahni	Sumit	Medicinal Chemistry and Pharmacognosy
Song	Yang	Medicinal Chemistry and Pharmacognosy
Sundermann	Erin	Psychology

PROVOST'S & DEISS FOR GRADUATE RESEARCH
Spring 2010

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Arslan	Ahmet	Biopharmaceutical Sciences
Davis	Cory	History
Flower	Charles	Biological Sciences
King	Meg	English
Ladensack	Raquel	Art and Design
Lahiri	Mayank	Computer Science
Nigro	Jenna	History
Pawar	Ambarish	Bioengineering
Peterson	Erik	Art and Design
Piscatelli	Matthew	Anthropology
Rice	Erin	Anthropology
Rodkey	Evin	Anthropology
Song	Yuyu	Anatomy and Cell Biology, GEMS
Traylor	LaTosha	Criminology, Law and Justice
Waxman	Jonathan	Electrical and Computer Engineering
Zaya	David	Biological Sciences
Zhao	Yuan	Physics

Fall 2010

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Banerjee	Koushik	Electrical and Computer Engineering
Banerjee	Pallavi	Sociology
Bartlett	Laura	Hispanic and Italian Studies
Chang	Yen-Ching	Disability and Human Development
Dragoiu	Cosmin	Physics
Fountain	Julie	History
Gutka	Hiten	Medicinal Chemistry and Pharmacognosy
Huang	Ting	Electrical and Computer Engineering
Kestle	Caleb	Anthropology
Kim	Eun Sun	Biological Sciences
Markova	Dragomira	Biological Sciences
Morawski	Erica	Art History
Ransom	Brittany	Art and Design
Salerno	Jessica	Psychology
Sinha Ray	Suman	Mechanical and Industrial Engineering
Winer	Eric	Psychology
Yildiz Arslan	Sevim	Microbiology and Immunology

ABRAHAM LINCOLN FELLOWSHIP
2010-2011

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Aponte-Soto	Lisa	Public Health
Ayee	Manuela	Chemical Engineering
Burnside	Ebony	Psychology
Butler	Lori	Learning Sciences
Bynum	Lindsay	Psychology
Carter	Evelyn	Psychology
Guirdy	Vanessa	Political Science
Hicks	Stephanie	Education
Mestaz	James	History
Muniz-Talavera	Hilmarie	Biological Sciences
Ransom	Brittany	Art & Design
Stewart	Tyrell	English
Webb	John	History
Williams	Chantrell	Art & Design
Zellander	Amelia	Bioengineering
Connor	Marsha	English
Edwards	Kimberly	Education
Howell	Jennifer	Biological Sciences

DIVERSIFYING HIGHER EDUCATION FACULTY IN ILLINOIS (DFI)
2010-2011

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>
Bryant	Nikita	Education
El-Amin	Aisha	Education
Hernandez	Rosalba	Public Health
Jackson	April	Urban Planning
Wang	Li	Public Health
Beard	Imani	Education
Cryer	Qiana	Social Work
Lee	Arnold	Computer Science
Walton	Quenette	Social Work
Atterberry	Keith	Criminology
Delgado	Margarette	History
Laura	Crystal	Education
Lindsay	Vernon	Education
Moreland	LaDonna	Education
Quinn	Camille	Social Work
Ramos	Sergio	Hispanic Studies
Traylor	LaTosha	Criminology
Carter	Courtney	Sociology
Crump	Tracy	Criminal Justice
Florez	Elizabeth	Nursing
Ramirez	Anita	Mechanical Engineering
Wilson	Gregory	History
Blanton	Shanika	Psychology
Buenrostro	Patricia	Education
Dodson	Michelle	Sociology
Martinez	Juan	Sociology
Murry	Endea	Education
Smith	Jaime	Economics

GRADUATE PATHWAYS TO SUCCESS
2010-11 Student Participants and Faculty Mentors

Student	Academic Major	Faculty Mentor	Department
Noimot Bakare	Economics	Dr. John Hagedorn	Criminology Law/Justice
Omar Cardens	Art and Design	Dr. Drew Browning	Electronic Visualization
Joshua Jones	Mathematics	Dr. Charles Tier	Mathematics
Romeo Love	Anthropology	Dr. Crystal Patil	Anthropology
Rigoberto Robles	Graphic Design	Dr. Joel Palka	Anthropology
Nicole Grey	Mathematics	Dr. Zichun Zhgu and Dr. Vladimir Gonchdroff	Mathematics
Ameenah Muhammad	Sociology	Dr. Angela Odoms - Young	Sociology
Nancy Dominguez	Secondary Teaching of Spanish	Dr. Kim Potowski	Secondary Teaching of Spanish

THE IMAGE OF RESEARCH
Spring 2011

Student	Department	Name of Image	Ranking
Mayank Lahiri	Computer Science	Zebraprinting	1 st Place
David Clarke	Biological Sciences	Creophilus albertisi	2 nd Place
Danielle Nunnely	Molecular Biology	Natural Sunscreen	3 rd Place
Hilary Dugan	Earth and Environmental Sciences	Study Site	Honorable Mention
Andrew Newsome	Pharmacognosy	Natural Pigment Solutions	Honorable Mention
JD Pirtle, Arthur Nishimoto, Karen Chakrapani, Todd Silvia, and Philip Pilosi	Electronic Visualization Laboratory	20 Foot Canvas	Honorable Mention

External Student Funding

The Graduate College Fellowships Office (Lisa Knepshield)

<http://grad.uic.edu/cms/?pid=1000079>

Since its establishment in September 2002, the Fellowships Office of the Graduate College has served three groups of people: UIC graduate students, UIC graduate faculty and staff, and fellowship agencies including the National Science Foundation, IIE/Fulbright, the Department of Education, and many others. The Fellowship Coordinator assists graduate students in finding, applying for, and managing graduate funding. To help graduate students find funding, six [Funding Seminars](#) are given each semester, with an average attendance of 120 students each semester. Students can find assistance in developing applications and proposals through the Fellowships Office, which also coordinates campus review committees as required by various fellowships. Finally, the Fellowship Coordinator works with funding agencies in two ways: first, the Fellowship Coordinator serves as the official contact for a number of awards including the [National Science Foundation's Graduate Research Fellowship Program](#), the [U.S. Fulbright Program](#), and the [Fulbright-Hays Doctoral Dissertation Research Abroad award](#), among others. Second, the Fellowship Coordinator is a member of the [National Association of Fellowships Advisor](#) (NAFA), which holds a professional conference every two years, to which representatives of various awards are invited for presentations and to meet their campus contacts. In this way, the Fellowship Coordinator distributes announcements of awards, assist with their preparation, then work with awardees and alumni in outreach and recruitment of applicants, in a sort of full-circle relationship to funding agencies.

The Fellowships Office also coordinates the distribution and award of all three types of Graduate College waivers: allocated, fellowship, and training grant. Complete information can be found in the [Waiver Handbook](#), available at all times on the Graduate College website, and updated every August.

The Fellowships Office tracks all graduate student awards reported to us, listing them in the [Fellowships Office Annual Report](#), also available at all time at the Graduate College website. According to our records, in 2002-2003, UIC graduate students won 53 major awards; by 2009-2010, they won 123 major awards, representing more than a 200% increase over eight years. Most importantly, the Fellowship Office keeps a running total of external stipend funding won by UIC graduate students each academic year. As of January 2011, UIC graduate students now earn over two million dollars in stipend funds from external agencies. Complete lists of these awards and highlights of student winners are included in the Annual Report, along with Funding Seminar and information session attendance statistics.

MINUTES
ANNUAL MEETING OF THE GRADUATE FACULTY

APRIL 8, 2010

The meeting was called to order at 2:00 PM

- I. The minutes of the April 15, 2009 meeting were approved as submitted.
- II. Annual Report of the Dean

Interim Dean Gillet introduced himself to the faculty. Dean Gillet stated that he has been serving as the interim Dean for about 8 months. He has found the experience to be very interesting, particularly, in light of the difficult budget constraints. Dean Gillet informed the faculty that, to date, the State still owes the University almost 500 million dollars. The impact of this crisis has been particularly difficult for graduate education. Dean Gillet provided a general overview on how the University is funded. He stated that State contributions continue to decline while the cost of tuition continues to rise.

Dean Gillet discussed issues of graduate student support. He informed the faculty that it is likely that Graduate fellowship funds will not be held harmless this year and, as such; there will be a reduction in the overall number of fellowships. Funding for the DFI Program (Diversifying Faculty in Illinois Fellowship Program) is also a concern. Last year, the State drastically reduced its allocation and fortunately, both the Provost and University Administration agreed to cover the shortfall. Continuing DFI students will be the priority should the State, once again, fail to provide the promised financial support.

Graduate College applications are up 12% when compared to the same time last year. There is an increase in the number of applications submitted by African American and Latino students.

Dean Gillet informed the faculty that the Graduate College did submit a Diversity Strategic Thinking Document to the Special Assistant to the Provost for Diversity.

The Graduate College Diversity Committee made some very good recommendations for moving forward. In particular, the suggestion that the Graduate College reach out to graduate program staff had prompted a discussion within the College regarding the most effective way to do that. Plans are being made to develop workshops and other gatherings in an effort to increase communication with the academic program staff and Directors of Graduate Studies.

Dean Gillet informed the Graduate Faculty of the success of the new Chancellor's Supplemental Research Fellowship Program. The Chancellor provided the funding for this program in an effort to increase support for multi-disciplinary research. In the first year of the award, the Graduate College received over 50

applications and a total of 20 awards were made. The Chancellor, once again, committed to supporting this program in AY2010-11.

III. Business Meeting

- i. Nominations for the Executive Committee – no new nominations were made. The ballot was approved
- ii. Nominations for the Awards Committee – Joanna Burdett was nominated to the ballot. The ballot was approved.

IV. New Business

A question was raised about LAS' decision to re-organize the social science graduate programs in the Behavioral Science Building. The faculty asked that in the future the Graduate College be advised in advance of these decisions.

V. Old Business

There was no old business.

The meeting adjourned at 3:15 pm

Minutes of the Graduate College
Executive Committee Meeting
of
January 29, 2010

Present: Henri Gillet (Chair), Shahrbanoo Fadavi, Elizabeth Loentz, Chris Messenger, James Sack, W. Andreas Schroeder, James Unnerstall, and Z. Jim Wang

Guests: Curt Winkle (CUPPA/Urban Planning and Policy) and Linda Forst (SPH/Public Health)

Staff: Jonathan Art, Laura Junker, Steve Kragon, and Amy Levant

Absent: Steve Forman, Sudip Mazumder, Christopher Mitchell, Karen Mossberger, Rafael Nunez-Cedeno, and David Ucker

I. Program Reviews

- A. Curt Winkle reviewed the proposed revision of the Master of Urban Planning and Policy (MUPP). He briefly presented the revisions and responded to questions. The Committee felt that the proposal was straight forward and voted unanimously to approve the proposed revision to the MUPP Program.
- B. Dean Art presented a brief overview of the proposal to establish a concentration in Occupational and Environmental Epidemiology, Master of Science in Public Health (MS) and Doctor of Philosophy in Public Health (PhD). Professor Linda Forst from the School of Public Health responded to the Committee's questions. There were questions about the length of the program and the basis for waiving course hours. Professor Forst stressed that all students will be told, in advance, the program expectations. After some discussion, the Committee approved the proposal.

II. Approval of the Minutes of the December 10, 2009

The minutes were approved as submitted.

III. Dean's Report

Dean Gillet told the Committee that a reception was held to honor the recipients of Graduate College Fellowships. He suggested that next year, we also include winners of the Provost Research Awards and the Chancellors Supplemental Research Fellowship. Dean Gillet was pleased to inform the Committee members that the Chancellor did commit to funding the Chancellor's Supplemental Research Fellowship next year.

IV. Old Business

There was no old business

V. New Business

There was no new business

The Committee approved a motion to adjourn.

Minutes of the Graduate College
Executive Committee Meeting
of
March 19, 2010

Present: Henri Gillet (Chair), Steve Forman, Elizabeth Loentz, Chris Messenger, James Sack, W. Andreas Schroeder, David Ucker, James Unnerstall, and Z. Jim Wang

Guests: Kevin Kumashiro (College of Education), Adam Negrusz (College of Pharmacy), Patricia O'Brien (School of Social Work), and Celina Sima (College of Education)

Staff: Laura Junker and Amy Levant

Absent: Shahrbanoo Fadavi, Sudip Mazumder, Christopher Mitchell, Karen Mossberger, and Rafael Nunez-Cedeno

I. Program Reviews

- A. Dean Junker introduced the Proposal to Establish the Interdepartmental Concentration in Violence Studies. She outlined the major components of the proposal. Professor O'Brien from the School of Social Work responded to questions regarding the administration of the new concentration. The Committee approved the proposal but asked that the faculty continue to develop an administrative structure that assures solid advising and continuity.
- B. Dean Junker presented an overview of the proposal to revise the PhD in Policy Studies in Urban Education, Concentration in Social Foundations Education. Dean Junker stated that the revisions are designed to provide more flexibility. She also stated that there is a slight reduction in the overall hours required which brings the program in line with other similar programs. The Committee had no significant questions and the proposal passed unanimously.
- C. The Revision of the Master of Education in Youth Development was presented for review and approval by Dean Junker. The revisions proposed provide greater flexibility and attempt to more closely match courses with the professional goals of the students. There was little discussion and the proposed revisions passed unanimously.
- D. Professor Adam Negrusz from the College of Pharmacy, Department of Biopharmaceutical Sciences provided a summary of the proposal to Establish the Master of Science in Forensic Toxicology. Professor Negrusz stated that the Master of Science in Forensic Toxicology would fill an urgent national need for forensic toxicologists. The Committee raised some questions about the long term viability of the program and anticipated reliance on emeriti faculty in the short run. However, after hearing the responses, the Committee unanimously voted to approve the proposal.

II. Approval of the Minutes of the January 29, 2010.

The minutes were approved as submitted.

III. Dean's Report

Dean Gillet provided history on the DNP Program. He informed the Committee that more than a year ago, DNP Representatives came to the Executive Committee asking to be considered for the e-tuition rate. At that time the Committee was unwilling to approve the request. Given that the DNP has been operating with an ad-hoc tuition arrangement which is similar in cost to e-tuition, Dean Gillet informed the Committee that e-tuition would be assessed for the DNP beginning this fall pending review of the overall policy on this and related issues. He also stated that a Task Force would be established and charged with creating working guidelines for Professional Doctorates as well as exploring the issue of on-line PhD programs. The Task Force would be made up of representatives from the Senate Committee on Educational Policy as well as representatives from the Graduate College Executive Committee. Members of the Graduate Executive Committee were supportive of this approach.

Dean Gillet informed the Committee that he recently participated in a meeting to discuss Professional Masters degree Programs.

IV. Old Business

There was no old business

V. New Business

There was no new business

The Committee approved a motion to adjourn.

Minutes of the Graduate College
Executive Committee Meeting
of
April 9, 2010

Present: Henri Gillet (Chair), Steve Forman, Elizabeth Loentz, Chris Messenger, Karen Mossberger, James Sack, David Ucker, and James Unnerstall

Staff: Lunaire Ford, Laura Junker, Lisa Knepshield, and Amy Levant

Absent: Shahrbanoo Fadavi, Sudip Mazumder, Christopher Mitchell, Rafael Nunez-Cedeno, W. Andreas Schroeder, Z. Jim Wang

I. Approval of the Minutes

The minutes of the March 19, 2010 Graduate Executive Committee meeting were approved as submitted.

II. Dean's Report

Dean Gillet informed the members of the Executive Committee that the Annual Graduate Faculty Meeting was held on April 8, 2010.

III. Discussion of the Diversity Committee Strategic Thinking Report

Dean Gillet presented an overview of the Graduate College Diversity Strategic Thinking Document. Lunaire Ford, Chair, of the Strategic Thinking Committee explained the process that the faculty committee participated in which resulted in the Thinking Document.

The Dean asked the Committee to carefully review the Thinking Document and provide comments or suggestions. Dean Gillet would like to see greater collaboration with the academic programs in developing and implementing a Graduate College recruitment strategy. The Dean noted that many of the recommendations outlined in the Thinking Document could begin prior to completing the next phase, which is the development of a Diversity Strategic Plan.

IV. Discussion on Tuition and Fee Waivers and Fellowship Stipends

Dean Gillet explained the Graduate College's current Tuition waiver policy. He informed the committee that some programs/colleges have questions about the Graduate College's decision to use tuition waivers since it may impact their tuition revenue under the current UIC budget model. The Committee was generally supportive of the existing Graduate College policy.

Dean Gillet asked the Committee for their thoughts on the stipend level of all Graduate College fellowships. Currently, the Graduate College fellowship stipend is \$20,000. The stipend is considered low in some of the disciplines. Many of the Committee members asked if the Graduate College could “top up” years 2 and 3, when the student is on departmental funding. The consensus of the Committee was that this approach would be effective. “Topping Up” the middle years would make the overall award much more attractive.

V. Old Business

There was no old business

VI. New Business

There was no new business

Minutes of the Graduate College
Executive Committee Meeting
of
September 2, 2010

Present: Henri Gillet (Interim Chair), Christopher Mitchell, Artin Goncu, Jack Prost, Michael Ragozzino, W. Andreas Schroeder, Lewis Wedgewood, Elizabeth Loentz, Chris Messenger, James Sack, Jennifer Brier, Shahrbanoo Fadavi, James Unnerstall

Guests: Rosie Hernandez (French), Ellen McClure (French), Walter Benn Michaels (English)

Staff: Jonathan Art, Laura Junker, Steve Kragon, Yolanda Rodriguez

Absent: Steve Forman, Z. Jim Wang

I. Program Reviews

- A. Dean Junker summarized the proposal to revise the Doctor of Philosophy (PhD) in English. The proposal would eliminate the second term of the required pro-seminar since the department now believes that the material can be covered adequately in one term. The total hours for the degree would not change. Walter Benn Michaels provided further justification to the Committee. The Committee unanimously approved the proposal.
- B. Dean Art summarized the proposal to revise the Master of Science (MS) in Kinesiology and noted a few potential issues. One issue pertained to the request to rescind the rule that a student with two instances of grades below C would be dropped from the program, and how that would impact the student who continued to retake courses where C or lower grades were received. Since a representative for the proposal was not present the Committee unanimously voted to table the proposal until a representative could attend.
- C. The following five items were packaged as one proposal, with the first two for consideration by the Committee:
 - Create a Joint Bachelor of Arts/Master of Arts (BA/MA) Track in French and Francophone Studies
 - Rename the Master of Arts (MA) in French as the Master of Arts (MA) in French and French and Francophone Studies

- Revise and Rename the Major in French as the Major in French and Francophone Studies, Bachelor of Arts (BA) in Liberal Arts and Sciences and the Minor in French as the Minor in French and Francophone Studies
- Revise the Bachelor of Arts in the Teaching of French
- Replace the Minor in the Teaching of French with an Endorsement in the Teaching of French

Dean Junker presented the proposal to the Committee and summarized the major details and rationale. The proposed joint program would allow some undergraduate students an opportunity to begin the MA in the senior year and to complete both degrees in 5 years. All 400-level courses would be changed to 4 credits for all undergraduate and graduate students. The requirements for the MA do not change although 23 hours will be shared by the BA and MA, reducing the actual total hours for both degrees. Drs. Rosie Hernandez and Ellen McClure also provided a summary of the proposals and answered questions of the Committee. They emphasized that both the BA and MA programs remain intact although with 23 hours of shared courses.

There were numerous questions for the department representatives. The emphasis of the dialog was on (1) the impact of making the 400-level courses uniformly 4 hours, (2) ensuring that there was no dilution of hours or course content for the MA, (3) the resultant limit of undergraduate elective choices to 400-level French courses, (4) when the students would apply and matriculate as graduate students, and (5) the impact on student financial aid.

After extensive discussion, the Committee voted unanimously to approve the proposal. Dean Gillet summarized the Committee's discussion and forwarded following statement for consideration by SCEP:

The Committee extensively discussed the proposal and since the students will have taken all the work required for the MA, the committee could see no objection to awarding an MA degree. The issue of the credits shared between the MA and the BA only concerned the committee to the extent that this would result in the BA level work not being broadly based, since the electives are concentrated in the area of the major. While the BA degree is not the Graduate College's concern per se, there was discussion of whether this was the kind of student that one wanted to admit to an MA program. However the sense of the committee was that since, in all likelihood, only a very small number of well qualified, highly motivated students would pursue this program, this was not an issue that merited formal concern. The committee had some suggestions for the department: Clarify your criteria for who gets admitted and add it into the proposal; Update the number of expected students in the program to a more realistic number (5 was suggested); Make a correction to the calculation of hours (500 level, for MA), changing it to 12 instead of 9.

II. Approval of the Minutes of the April 9, 2010.

The minutes were approved as submitted.

III. Dean's Report

Dean Gillet provided an update on staffing in the Graduate College, noting that Associate Dean Amy Levant has left the college to become Interim Vice-Provost for Academic and Enrollment Management. The Dean noted that she will remain involved with the college on a limited basis. Dean Gillet also provided an update on the status of the Provost's review committee of the Graduate College and its functions. The Dean emphasized that many decisions, including hiring and reorganization, depend on the findings of the committee and how the findings will be accepted by the Provost and Chancellor. He also mentioned that a similar review committee at the Urbana campus strongly supported the necessity for the Graduate College and their functions. Dean Gillet announced that his interim status remains in effect through February 15, 2011.

The Dean discussed the various scenarios pertaining to the Provost leaving in January 2011, the change of title for the search from provost to vice-chancellor for academic affairs, and President Hogan's comments on the structure and role of the individual campuses of the University of Illinois.

IV. Old Business

There was no old business

V. New Business

W. Andreas Schroeder asked the committee for guidance related to interdisciplinary instruction, specifically regarding the course Physics 425. UIC policy does not allow for a 400-level course to be cross listed as a 500-level course. Since undergraduates, graduate Physics students and non-Physics graduate students all enroll in the course, the issue of hours and expected student level for content/grades, as well as use towards the PhD in Physics were discussed. Dr. Schroeder noted that similar scenarios may arise due to increased interdisciplinary activity.

Dr. Schroeder will submit the UIC policy statement related to the cross-listing restriction to Dean Art and Dean Kragon for review. After review of the policy it will be decided how to proceed with a solution or request for change of policy.

A second item was presented by Dean Art related to Graduate College graduate faculty membership and inappropriate mentoring. Currently, the by-laws do not specifically address removing a member of the graduate faculty, so repeated poor mentoring issues of a faculty member result in serious student-progress situations

and potential grievances. Mentoring issues to consider include: (1) What types of behavior might result in a faculty member to lose their graduate faculty membership?; (2) Is there a rational mechanism that can be put in place that has some due process and is appropriate for removal of faculty from membership in order to protect students before the need to file a grievance?; (3) What are best practices for mentoring and what are the expectations that we have?; (4) What are the consequences for repeated poor mentoring?

After discussion, the committee requested information on whether such procedures exist in Urbana. Additionally, a sub-committee (Lewis Wedgewood and Chris Messenger, chaired by Dean Art) was formed to explore options further and will report back to the committee at a later date.

The Committee approved a motion to adjourn.

Minutes of the Graduate College
Executive Committee Meeting
of
October 1, 2010

Present: Henri Gillet (Interim Chair), Jennifer Brier, Artin Goncu, Elizabeth Loentz, Chris Messenger, Jack Prost, James Sack, W. Andreas Schroeder, James Unnerstall, Lewis Wedgewood

Guests: Hasan, Ziaul (Kinesiology)

Staff: Jonathan Art, Laura Junker, Steve Kragon, Yolanda Rodriguez

Absent: Shahrbanoo Fadavi, Steve Forman, Christopher Mitchell, Michael Ragozzino, Z. Jim Wang

I. Program Proposal Reviews

- A. The proposal to revise the Master of Science (MS) in Kinesiology, tabled at the September 2, 2010 meeting, was presented by Dean Art. Dean Art noted that the revised proposal addressed the issues the Committee had raised previously, specifically, now stating that there is a limit on the number of times a student may repeat a required course where a grade less than B is received. Dr. Hasan provided additional commentary on the proposal. After short discussion, the Committee unanimously approved the proposal.

II. Approval of the September 2, 2010 Minutes

The minutes of September 2, 2010 were unanimously approved as submitted.

III. Dean's Report

Dean Gillet provided a summary on the recent Board of Trustees meeting where he had presented a report on online education. Other subjects of particular interest from the BOT meeting included information on University administrative structure changes, the Board's role in emeritus status, concerns with SURS funding, and University finances.

IV. NRC Report

Dean Gillet gave a general overview of the NRC report on PhD programs and on the structure of the two rankings. A number of UIC programs did very well on the rankings; however, there was some discussion on the actual importance of the ratings. It was suggested that it may be more important to look at the underlining data (time to degree, % of people completing PhD) and also check for outliers and

items that programs can use for planning. Of special interest for UIC were the lower retention and graduation rates for URMs and how the data can be useful for analyzing that topic. Another item for discussion was how to determine the best way to publicize/use the data for marketing.

A concern was expressed that the NRC ratings are outdated (2006 data). Most programs have changed and some programs were young at the time with few graduates. Another concern was with the metrics NRC used since some programs have other independent rankings from around the same time period that are very different from the NRC data.

Dean Gillet also expressed an interest with the Graduate College taking a closer look at time to degree data.

V. Plagiarism and the Integrity of the Ph.D. Process

Dean Gillet outlined the issue of student plagiarism in thesis work presented as original research. Issues presented were the role of the advisor, the structure of the thesis committee/role of the Graduate College, and the role that the program (department) has to ensure that plagiarism issues are discovered as early in the writing process as possible.

Discussion touched on various topics such as annual reviews of students by programs with feedback given to and from the students, and the reasons a thesis may need to be embargoed by the student (i.e. not openly available to scrutiny after graduation). The Committee was especially concerned about the structure and function of student committees. Suggestions such as requiring an outside reader who may not need to be present at the defense, and ways the student committee should be reviewing and tracking the students' work were discussed at length. Other suggestions were to further investigate how the committees are formed, what systematic evaluation is/or can be put in place, require annual student reviews, have the Graduate College provide "best practices" to mentors and students, and to have the Graduate College present seminars (eg. with the awardees of mentoring awards and students) to discuss these issues.

VI. Old Business

There was a development on the situation presented by Dr. Schroeder at the previous meeting. Dr. Schroeder had asked the committee for guidance related to interdisciplinary instruction, specifically Physics 425. UIC policy does not allow for a 400-level course to be cross-listed as a 500-level course. The College of Liberal Arts and Science has suggested to the Physics department that adding additional work for graduate students in the class would allow the needed flexibility.

VII. New Business

There was no new business.

Motion to adjourn was approved.

Minutes of the Graduate College
Executive Committee Meeting
of
October 29, 2010

Present: Henri Gillet (Interim Chair), Jennifer Brier, Shahrbanoo Fadavi, Steve Forman, Artin Goncu, Elizabeth Loentz, Chris Messenger, Jack Prost, Michael Ragozzino, James Sack, Lewis Wedgewood

Guests: Baird, Ellen (Art History)

Staff: Jonathan Art, Laura Junker, Steve Kragon, Yolanda Rodriguez

Absent: Christopher Mitchell, W. Andreas Schroeder, James Unnerstall, Z. Jim Wang

I. Discussion of Program Proposals

- A. The Proposal to Revise the Master of Arts (MA) in Art History was presented by Dean Junker. Dr. Baird provided further comments. The proposed change would eliminate the MA comprehensive exam and add a course (0-4 hours) for the two paper (coursework) option. Students would register for the course only if necessary (it is not mandatory). Ellen Baird answered a number of questions from the committee. After extensive discussion on the two paper option and on when students would register for the paper option course, the proposal was approved unanimously.

II. Dean's Report

Dean Gillet informed the group that the Provost will essentially be gone by the December holidays but will be available for advising as needed, through his end date in mid-January. The Dean also gave an update on the NRC assessment and critiqued a chart that was developed by Randy Kangas, Associate Vice-Provost for Finance in Central Administration, in an attempt to better understand rankings.

Dean Gillet gave an update on the graduate student survey that was done by the Graduate College. The response rate was 25%, a high number for a late start. The survey was based on a survey Pat Inman (Degree Progress Office) does for entering undergraduates, modified for entering graduate students. The results will be forwarded to the Committee. Dean Gillet also reported that a survey on annual reviews of doctoral students will be undertaken in early 2011, surveying both doctoral students and Directors of Graduate Studies.

The Dean reported that the Graduate College regularly meets with the Graduate Student Council, and that recently there was discussion on workshops for

graduate students. The Graduate College is looking to sponsor workshops and will continue to meet with the Graduate Student Council leadership to get more input from the results of a survey they did of the GSC departmental representatives. The Dean asked the Committee for suggestions for workshops, and to also email to him any additional ideas. Directors of Graduate Studies will be asked for feedback and also to determine what graduate programs may already be doing in this area.

The Committee mentioned and discussed the following:

- Writing, both general effective writing and academic writing (this topic was discussed extensively); Dean Gillet mentioned a document from Harvard University on academic writing in Mathematics.
- “Best Practices” Workshops
- How to work towards the academic career
- Alternative non-academic career options
- Reading clubs/groups
- What is good advising?
- The importance of communication
- How to publish your first paper
- How to write a grant proposal
- How to get a fellowship
- Building on professional networks
- Professional development seminar

III. Thesis Committees

Previous discussion had touched upon the concept of requiring outside (of UIC) readers on thesis committees. A review by the Graduate College of practices of other U.S. universities did not find any institutions that required an outside reader, although it may be required by some departments. The Graduate College will continue to study this topic for possible future discussion.

IV. Old Business

None

V. New Business

None

The Committee approved a motion to adjourn.

Minutes of the Graduate College
Executive Committee Meeting
of
December 10, 2010

- Present: Henri Gillet (Interim Chair), Jennifer Brier, Elizabeth Loentz, Christopher Mitchell, Jack Prost, James Sack, W. Andreas Schroeder, Lewis Wedgewood
- Guests: George Beam (Public Administration), Kazuya Kawamura (Urban Planning and Policy)
- Staff: Jonathan Art, Laura Junker, Steve Kragon, Yolanda Rodriguez
- Absent: Shahrbanoo Fadavi, Steve Forman, Artin Goncu, Chris Messenger, Michael Ragozzino, James Unnerstall, Z. Jim Wang

I. Program Proposals

A. Proposal to Revise the Master of Public Administration (MPA)

Dean Junker provided an overview the proposal, emphasizing that the proposed changes came about in response to comments from graduated student and faculty surveys. The proposed change would eliminate one core course and add an elective course. Dr. Beam further elaborated that the eliminated core course would have some information collapsed into another core course (also eliminating some overlap between the two courses). The eliminated core course would be re-titled and restructured and available as an elective.

B. Proposal to Revise the Doctor of Philosophy in Public Administration (PhD)

Dean Junker gave a short overview of the proposal which is the result of an external IBHE review. The proposal would change the number of required methods courses from three to four, increasing the total number of required courses from 12 to 13 and total post-baccalaureate hours for the PhD from 96 to 100. Dr. Beam explained that the intent is to allow for additional courses in the social research beyond the methodological sophistication which centers on survey research.

C. Proposal to Establish a Concentration in Environmental Planning and Policy and Rename the Concentration in Physical Planning as the Concentration in Spatial Planning and Design for the Master of Urban Planning and Policy (MUPP)

Dean Junker summarized the proposal and explained that the concentration grows out of urban planning policy and environmental concerns. The concentration

would offer environmental planning with a strong methodological and research foundation. Courses, except for one, already exist. Additionally, this concentration would put a formal structure on what students themselves currently are doing. Dr. Kawamura provided further comments.

In regards to the renaming to the Concentration in Spatial Planning and Design for the Master of Urban Planning and Policy (MUPP), this is proposed to reflect what students do in their two tracks. The old term is no longer used and this name change would provide clarity.

D. Proposal to Rename the Department of Performing Arts as the Department of Theatre and Music (Information only)

This proposal was presented by Dean Gillet. Deans Junker and Kragon provided further information. Since there are no programs in the department at the graduate level (the master's in Theatre was eliminated a number of years ago) this is information only.

It was agreed that the proposals would be bundled for approval. After some discussion on the wording of the environmental proposal, all three were unanimously approved as submitted.

II. Approval of the October 29, 2010 Minutes

The minutes were unanimously approved as submitted

III. Dean's Report

Dean Gillet updated the committee on the status of proposed graduate student workshops, informing them that the Graduate College, Graduate Student Council, and other groups will move forward with planning such workshops. Yolanda Rodriguez will be the contact in the Graduate College. The DGS response for suggestions was low and the Graduate College will attempt to solicit more responses and input from students. The Council of Graduate Schools (GSC) annual meeting was discussed as it covered this topic as well as other institutions' approaches to workshops. The Graduate College will be moving ahead with trying to incorporate what was learned in GSC and from other institutions, and focus on identifying potential partners. Dean Gillet also reported on GSC findings on admissions, with the average age of graduate students increasing and a growth in the numbers of international students from Africa, Brazil, Indonesia and India, and less growth from China.

IV. Provost's Graduate College Task Force Report

There was extensive discussion on this report. Some points highlighted were incorrect date on the report, issues with the process and data used, objections to

the way the survey responses were used to validate statements made in the report, the lack of discussion on other areas of the GC, research, and diversity. In addition, it was noted that the report did not contact the Executive Committee for input. The Committee stated the need to have a response to the report. Dean Gillet will draft a response from the Graduate College which will be reviewed by the Executive Committee and submitted as a collective response. There was also agreement to call for a self-study, and forming a committee from the Executive Committee and the DGS group going forward.

V. Registration Requirements for Graduate Assistants

Discussion was postponed until a future meeting due to time constraints.

VI. Graduate Faculty Roles/Thesis Committees

The historical background was discussed as to why the bylaws were changed to create the various levels of graduate faculty. Associate members do not have the same voting privileges as full membership, cannot serve on the Graduate College Executive Committee, and cannot be chair of a thesis committee. The Associate category primarily pertains to clinical faculty. The committee agreed to formulate a statement with language that would allow the affected colleges to let associate members chair thesis committees.

VII. Campus Certificates

Dean Gillet provided background on the difference between IBHE and Campus certificates. IBHE certificates require a greater number of courses and the proposal is reviewed and approved by the IBHE. Currently, there are four or five IBHE certificates at UIC. IBHE Certificates are considered degrees and transcribed as such. Campus certificates are less permanent and only need campus approval. The Graduate College reviews proposals and submits to the Executive Committee as information. Typically, these certificates consist of three or four courses and meet the changing needs of the job market. The director of the certificate program approves the awarding of the certificates and they are listed on transcripts only as a comment.

Dean Gillet asked the Committee for advice on how involved the Committee should be with Campus certificates.

VIII. Old Business

IX. New Business

The committee approved a motion to adjourn.

Minutes of the Graduate College
Executive Committee Meeting
January 28, 2011

Present: Henri Gillet (Interim Chair), Shahrbanoo Fadavi, Steve Forman, Artin Goncu, Elizabeth Loentz, Chris Messenger, Jack Prost, Michael Ragozzino, James Sack, W. Andreas Schroeder, James Unnerstall, and Lewis Wedgewood

Guests: John Daugherty (Biomedical Visualization)

Staff: Jonathan Art, Steve Kragon, Yolanda Rodriguez

Absent: Jennifer Brier, Christopher Mitchell, and Z. Jim Wang

I. Program Proposals

A. Proposal to Revise the Master of Science in Biomedical Visualization (MS)

Dean Art presented the proposal, explaining that the proposed changes reflect the current state of technological use in the field and the shift (a number of years ago) in the program from undergraduate to graduate education. The Committee questioned whether the course re-numbering from 400-level to 500-level posed any issues for students in other programs taking BVIS courses. Dr. Daugherty stated that this was not an issue and answered other questions from the Committee related to how the courses are used and about student assessment. After short discussion the proposal was approved unanimously.

B. Proposal to Establish a New Course Subject (Rubric): SABR (Study Abroad) (Information)

There was brief discussion about the informational nature of this item.

II. Approval of the December 10, 2010 Minutes

The minutes were approved as submitted with one abstention, due to not being present at the last meeting.

III. Dean's Report

Dean Gillet discussed possible responses to the review report on the Graduate College, and updated the committee on a discussion with the Chancellor related to the Graduate College and its budget. While the Chancellor was supportive of the Graduate College, due to the budget situation, there is a preliminary allocation cut of 13% from state funds for next year. The fellowship budget will be held

harmless but is still inadequate.

Dean Gillet also discussed concerns with no longer participating with CIC, and the negative impact it may have, specifically the Traveling Scholar program. Dean Gillet is investigating coming to an agreement with the University of Chicago and possible Northwestern to allow similar activity to continue. Because funding for SROP is not from CIC, SROP will continue as before with the exception of a CIC SROP conference where students present their research. The Graduate College is anticipating being more aggressive with recruiting of SROP students. In a related area, UIC will no longer be allowed to participate in the CIC FreeApp, although initial analysis has shown that current efforts were not very effective in terms of yield (using CIC FreeApp). A re-thought stand-alone program is being investigated.

Dean Gillet also reported that the Graduate College has begun the process to appoint Dr. Aixa Alfonso on a 25% visiting Associate Dean appointment to provide guidance to the Graduate College Office of Minority Affairs, with a proposed start date of February 16th.

Dean Gillet reported on a survey currently being conducted of UIC doctoral students on how programs routinely assess progress of all of their doctoral students. After less than a week 18% started and 14.5% completed it. Results will be shared with programs and the Committee once completed and analyzed. A similar survey will go to all DGS shortly.

Dean Gillet noted that Academic Programs is looking at issues on possible redundancies between Graduate College Executive Committee and SCEP. At issue specifically are program proposals and whether both committees need to review and whether guests need be present at all stages. Dean Gillet stated that SCEP thinks it is valuable to have both committees review and did not feel a need to merge the processes. He also suggested that if proposals could be sent in a timely fashion they could be reviewed without a guest unless the Committee felt someone should attend.

IV. Registration Requirements for Graduate Assistants

The GEO recently raised the issue of TAs registered in 0 hours. Policy states that assistants must be registered for 8 hours in order to receive a tuition and fee waiver. The contract states that TAs and Gas who receive a waiver are members of the GEO. In the case cited by the GEO, the department had initially wanted to hire an adjunct and for various reasons could not. The advanced PhD student had previously taught the course but if the student registered for 8 hours would have incurred a high tuition differential not covered by the waiver.

At issue is what is posted on the Graduate College website about students who hold an assistantship must register for 8 hours. In practice, although rare, it is

understood that students who do not register for 8 hour are still eligible to hold an assistantship but would not receive a waiver (unless petitioned for serious health/FMLA issues). The Graduate College is seeking guidance on whether a policy either stating that 0 hour registration is acceptable (without a waiver) or to state that students must have 8 hours to hold an assistantship is advisable. The committee discussed this at length and thought that this is a departmental matter, but did not understand why the department could not waive their own differential for these rare situations. Since the department would not receive the higher differential if the student is in 0 hours it seems logical that the department could require 8 hour registration and waive the differential.

V. Old Business

There was no old business.

VI. New Business

There was a question raised and discussion about data on PhD students and funding, AAU, and the NRC rankings.

The committee approved a motion to adjourn.